



**CHESAPEAKE BAY FOUNDATION**  
**Saving a National Treasure**

**Environmental Education**  
**Confirmation and Initial Invoice**

Hello Patti Child:

Congratulations! Baltimore Lab School is booked for an environmental education field experience with the Chesapeake Bay Foundation (CBF). If you are not the person attending the program on this date, please contact our office with the name and contact information for the group leader attending the program on this date. *Please sign and return this agreement 45 days prior to your scheduled trip to confirm your trip and hold your date. If we do not receive your signed agreement before the deadline, your dates will be released.*

**Program:** Karen Noonan Study Center *Please see the 'Notes/Location' section below for your ferry information*

**Date:** Tuesday, November 05, 2013 to: Thursday, November 07, 2013\*

**Notes/Location:** Bishop's Head, 22 maximum

**Deposit Due\*\* (45 days in advance):** Saturday, October 05, 2013 \$1,800.00

Please note the Minimum and Maximum number of *Total Participants (including teachers and chaperones)* for each program. We cannot accommodate more than the maximum allowed. Also, note the **tentative** Ferry times for each Center - these times may vary and you should speak with the program manager to confirm:

*Fox Island	Min: 15 Max: 20.....*	Crisfield	Depart 12:30 - Return 12pm	Smith Point	Depart 12pm - Return 12pm
*Port Isobel East	Min: 20 Max: 30.....*	Crisfield	Depart 12:30 - Return 12pm	Smith Point	Depart 12:30pm Return 1pm
*Smith Island	Min: 20 Max: 30.....*	Crisfield	Depart 12:30 - Return 11am	Smith Point	Depart 11am Return 11:30
*Karen Noonan Ctr	Min: 18 Max: 22.....	No Ferry Required			

**Agreement**

As the group leader, I agree to bring a group of participants on the CBF field program specified above and to the following:

- I will pay the amount shown above as a deposit at least 45 days prior to the scheduled date. Residential site trips have a **per person rate** (deposit above is based on the minimum group size as listed in the application instructions). Extra participants are billed after the trip.
- I have read, understand and agree to abide by the provisions of the Field Program Policies in the pre-trip information. I also understand that failure to either **confirm or cancel** my field trip **at least 45 days in advance** of the first day of the field trip will be considered a breach of this reservation agreement and you **will forfeit 50% of your deposit and may not be considered for future trips**. I have/will discuss field trip policies and share participant information with my group.
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*Patti Child*

*8/2013*

Group Leader: Patti Child

Date

Please note: Pre-trip information has been sent via e-mail. If you did not receive it or are unable to print the documents, please contact Educationcoordinator@cbf.org or call 800-445-5572. Pre-trip information is available at [cbf.org/programs](http://cbf.org/programs). Click on either One-Day or Residential Programs and then the name of your program.

**Please send this signed confirmation with payment/deposit to:**

Education Coordinator  
Chesapeake Bay Foundation  
6 Herndon Avenue  
Annapolis, MD 21403  
FAX: 443-716-3016



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**Environmental Education**  
**Confirmation and Initial Invoice**

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**Program: Philip Merrill Environmental Education Center**  
**Date: Monday, September 09, 2013 \***  
**Notes/Location: Merrill Center, 30 maximum**  
**Deposit Due\*\* (30 days in advance): Friday, August 09, 2013 \$220.00**

Please note the Minimum and Maximum number of *Total Participants (including teachers and chaperones)* for this program is 30 for a single group and 60 for a double group. We cannot accommodate more than the maximum allowed.

\*\*\*\*\*

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- I will pay the amount shown above no less than 30 days prior to the scheduled date.
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Patti Child  
Group Leader: Patti Child

8/13  
Date

\*\*\*\*\*  
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\*\*\*\*\*

**Agreement**

**Program:** Skipjack Program

**Date:** Monday, September 16, 2013 \*

**Notes/Location:** Annapolis City Dock; max 24 total participants

**Deposit Due\*\* (30 days in advance):** Friday, August 16, 2013 \$220.00

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*Patti Child*

Group Leader: Patti Child

*8/13*

Date

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\*\*\*\*\*

**Agreement**

**Program:** Arthur Sherwood Study Center

**Date:** Tuesday, September 10, 2013 \*

**Notes/Location:** Meredith Creek, 30 maximum

**Deposit Due\*\* (30 days in advance):** Saturday, August 10, 2013 \$220.00

As the group leader, I agree to bring a group of participants on the CBF field program specified above and to the following:

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*Patti Child*

Group Leader: Patti Child

*8/13*

Date

\*\*\*\*\*

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\*\*\*\*\*

**Agreement**

**Program:** Baltimore Harbor Capt., Baltimore Harbor Mgr., Baltimore Harbor Study Center

**Date:** Monday, July 15, 2013 \*

**Notes/Location:** Inner Harbor; max 28 participants

**Deposit Due\*\* (30 days in advance):** Saturday, June 15, 2013 \$220.00

As the group leader, I agree to bring a group of participants on the CBF field program specified above and to the following:

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Patti Child  
Group Leader: Patti Child

6/13  
Date

\*\*\*\*\*

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\*\*\*\*\*

**Agreement**

**Program:** Arthur Sherwood Study Center  
**Date:** Friday, November 16, 2012 \*  
**Notes/Location:** 30 maximum  
**Deposit Due\*\* (30 days in advance):** Tuesday, October 16, 2012 \$220.00

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Patti Child  
Group Leader: Patti Child

8/12  
Date

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\*\*\*\*\*

**Agreement**

**Program:** Skipjack Program

**Date:** Monday, November 05, 2012 \*

**Notes/Location:** 24 maximum, Annapolis

**Deposit Due\*\* (30 days in advance):** Friday, October 05, 2012 \$220.00

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*Patti Child*

Group Leader: Patti Child

*8/12*

Date

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\*\*\*\*\*

**Agreement**

**Program:** Baltimore Harbor Study Center  
**Date:** *Wednesday, October 03, 2012 \**  
**Notes/Location:** *28 maximum, Urban Ecology and Environmental Policy*  
**Deposit Due\*\* (30 days in advance):** *Monday, September 03, 2012 \$220.00*

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Group Leader: Patti Child

8/12  
Date

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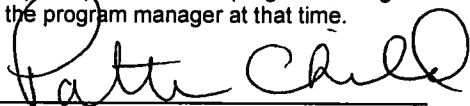
**Program: Phillip Merrill Environmental Education Center**  
**Date: Tuesday, September 11, 2012 \***  
**Notes/Location: 30 maximum**  
**Deposit Due\*\* (30 days in advance): Saturday, August 11, 2012 \$220.00**

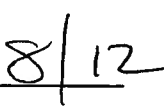
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### Environmental Education

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**Program:** Arthur Sherwood Study Center

**Date:** Friday, July 20, 2012 to: Friday, July 20, 2012\*

**Notes/Location:** Annapolis; max 26 participants, canoe

**Deposit Due\*\* (30 days in advance):** Wednesday, June 20, 2012 \$220.00


\*\*\*\*\*

### Agreement

As the group leader, I agree to bring a group of participants on the CBF field program specified above and to the following:

- I will pay the amount shown above. Day programs are a flat rate, typically \$220 per group per day for in-state programs and \$500 for out-of-state programs.
- I have read, understand, and agree to abide by the provisions of the Field Program Policies in the pre-trip information. I also understand that failure to either **confirm or cancel** my field trip at **least four (4) weeks in advance** of the first day of the field trip will be considered a breach of this reservation agreement and you **will forfeit 50% of your deposit and may not be considered for future trips**. I have/will discuss field trip policies and share participant information with my group.
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**Program: Clagett Farm Study Center**

**Date: Tuesday, May 01, 2012 to: Tuesday, May 01, 2012\***

**Notes/Location: max 30 participants**

**Deposit Due\*\* (30 days in advance): Sunday, April 01, 2012 \$220.00**

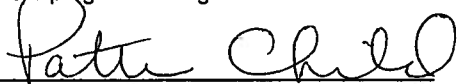
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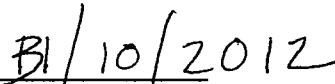
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Port Isobel East	Min: 20	Max: 30
Smith Island	Min: 20	Max: 30
Karen Noonan Ctr	Min: 18	Max: 22

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As the group leader, I agree to bring a group of participants on the CBF field program specified above and to the following:

- I will pay the amount shown above. Residential site trips have a **per person rate** (deposit above is based on the minimum group size as listed in the application instructions). Extra participants are billed after the trip. Day programs are a flat rate, typically \$220 per group for in-state programs and \$500 for out-of-state programs.
- I have read, understand, and agree to abide by the provisions of the Field Program Policies in the pre-trip information. I also understand that failure to either **confirm or cancel** my field trip **at least four (4) weeks in advance** of the first day of the field trip will be considered a breach of this reservation agreement and you **will forfeit 50% of your deposit and may not be considered for future trips**. I have/will discuss field trip policies and share participant information with my group.
- I understand that this program should be an integrated part of a classroom experience.
- \*Trip time: One-day programs typically run from 9 am until 4 pm but we can adjust these hours to meet your schedule. Residential center times vary, according to ferry schedule. Please call the program manager to confirm times. You will receive a pre-trip call from the program manager about 2 weeks prior to your trip. Changes to the schedule should be discussed with the program manager at that time.

  
Group Leader: Patti Child

  
Date

We hope you enjoy your experience!

Please note: Pre-trip information has been sent via e-mail. If you did not receive it or are unable to print the documents, please contact Educationcoordinator@cbf.org or call 800-445-5572. Pre-trip information is available at [cbf.org/programs](http://cbf.org/programs). Click on either One-Day or Residential Programs and then the name of your program.

Please send this signed confirmation with payment/deposit to:

Education Coordinator  
Chesapeake Bay Foundation  
6 Herndon Avenue  
Annapolis, MD 21403  
FAX: 443-716-3016